

**Tasking Memorandum No. 99- 219**

**Memorandum for** Cdrs DCMDs, DCMC CAOs

**Subject:** Lead Agent Mechanical Commodity (Aeronautical Precision Bearing)

**Date :**

**Suspense Date:** None

**Target Audience:** DCMC Personnel involved with Precision Aeronautical and Helicopter Drive System Bearings

**Requirement(s):**

**DELEGATION OF AUTHORITY TO ACT AS LEAD AGENT FOR DEFENSE CONTRACT MANAGEMENT COMMAND (DCMC) MANAGEMENT OF THE PRECISION BEARING COMMODITY (AERONAUTICAL AND HELICOPTER DRIVE SYSTEM BEARINGS)**

**DELEGATION:**

Pursuant to the DCMC Lead Agent Policy (One Book Chapter 12.5, Training Management). I hereby delegate to DCMD West the authority to act as the DCMC Lead Agent for coordination (i.e., consulting with and notifying all impacted parties) of policy, procedures, and training for the Precision Bearing Commodity, (Aeronautical and Helicopter Drive System Bearings). The purpose of this delegation is to maintain the necessary level of technical expertise at the District Level and to maintain a field operating level to perform precision bearing related tasks in support of the DCMC contract management community at large. Specifically, you are responsible for the following:

- Assist in identifying participants to perform on Internal Operation Assessment (IOA) of DCMC Contract Administration Offices as requested.
- Review and recommend changes to various precision bearing product publications and the Defense Contract Management Command Directive 5000.4, Contract Management (One Book).
- Maintain liaison with the Districts to collect/disseminate commodity information and review precision bearing product problems, and offer resolutions and recommend corrective actions.
- Provide precision bearing products technical assistance and guidance to the DCMC Contract Administration Offices, Buying Activities and to the Bearing Engineering office at NADEP North Island in San Diego California.
- Coordinate with Headquarters and the other Districts the skills and training needs for the courses and training programs associated with the subject commodity.
  - a. Identify/determine the DCMC (i.e., command-wide) needs for the subject courses and training programs via the DLA-TA (Training Application), surveys, needs analysis, communication with other Districts, and buying activities.

b. Consolidate and analyze the need for the subject courses or training programs on a command-wide basis.

In support of Contract Technical Operations coordinate the following activities as needed:

- Provide districts with information to provide sufficient funding in the annual budget request to support the subject courses, course maintenance and revision, and training programs.
- Provide assistance to Districts &/or HQ process owner in evaluating the effectiveness of the subject courses or training programs.
- Identify the need for new training, development and/or the revision of outdated or inadequate training materials to the appropriate DCMC-0 team, and recommend the training and career development strategy for the command based on the DCMC Business Plan performance objectives, for the subject courses and training programs.
- Assure input of training allocations and completions to the DLA-TA (Training Application.)
- Interface with course directors and subject matter experts on technical training issues and for technical support

## **RESOURCES:**


The Lead Agent will provide personnel and facilities, including electronic, necessary to perform the responsibilities listed above. Any further delegation must be approved by DCMC.

## **DURATION:**

This Letter of Delegation is effective immediately and continues until the DCMC Executive Director, Contract Management operations withdraws the delegation or DCMDW requests reconsideration by the Executive Director DCMC-0.

Point of Contact for Further Information:

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